

Minutes of the Regular Town Council Meeting Monday, Nov 13, 2017

1. Call Meeting to Order

The meeting was called to order at 7:00 pm by Mayor Harry Ward. Council members in attendance were Ken Lewis, Kathy Lock Bob Wood and Becky Craft. Community members in attendance are shown on the attached sign-in sheet. Harry acknowledged and thanked everyone for their support.

2. Approval of the Nov 13, 2017 meeting agenda

Motion:** A motion was made by Ken Lewis to approve the Nov 13, 2017, meeting agenda. The motion was seconded by Becky Craft. **The motion carried unanimously, 5 – 0.

3. Approval of the Oct 9, 2017 Town meeting minutes

Motion:** A motion was made by Ken Lewis to approve the Oct 9, 2017 meeting minutes. The motion was seconded by Bob Wood. **The motion carried 3-0.

4 Correspondence

Comcast – Channel Changes

Variance Request might be on the way for the installation of an elevator. This might require a Board of Adjustments meeting for the variance on the north side of the property.

Variance Fee – The other local entities seem to charge between \$600- \$1,000 dollars. Council had discussion, based on the fees we would incur to institute a new fee of \$750.00 for variance request in the future. This will be placed on the agenda next month.

There will be a resilience Summit on Nov 27th. Mayor Ward will be one of the speakers.

There is a pot hole on Delaware Avenue South that needs some attention.

5. Reports:

a. Treasurer's Report

Kathy Lock presented the Oct. 2017 Treasurer's Report, prepared by bookkeeper Jennifer Cornell. Kathy referred everyone to the handout copies that were provided prior to the meeting.

Motion: *Becky Craft made a motion to approve the Oct 2017 Treasurer's Report subject to audit. Ken Lewis seconded the motion. **The motion carried unanimously, 5-0.***

b. Building Enforcement Officer/ Floodplain Administrator

Mayor Ward gave the report and said that Bob Clemdaniel had worked 10.25 hours this month. He had 2 building permits.

c. Tax Collector Report

Kathy Lock presented the Tax Collector report noting that there was still a little bit more to be collected.

d. Town Street Committee

Jimmy Dalton reported that he is in the process of getting some snow removal quotes.

He will contact Jerrys Paving to inspect and quote on paving that needs to be done on town streets and access roads.

Jimmy also noted that he is in the process of getting new street lights where needed.

The Restrooms should be closed later this week.

6 Mayoral & Council updates

Becky will deliver our emergency plan to Sussex County emergency headquarters in Georgetown for review.

Ken reported that Lighthouse Road will be raised 6 inches by DeIDot

Bob attended the annual FOIA seminar.

Ken reported that the Jetty project is about to start again this month.

Bob attended the 2020 Census meeting to learn about the towns part in the upcoming census

7 Old Business

a. Sand on the beach

Nothing new to report but will try to have an update next month.

We will contact Cape Farms with regards to beach grass for the upcoming season.

USDA Wastewater and Water Grant

Engineering report from DB&F should be available in early 2018.

b. DNREC Resiliency Grant

We are waiting for the final report from DNREC.

c. Board Walk at Marvel Ave.

Project is fully funded and project timing is being worked

8 New Business

a.i. The roof on the pavilion has been repaired.

a.ii. The Pavilion, Restrooms and Bulletin board are in the process of being painted.

a.iii. There was a meeting previous to this one to discuss the CLUP project and the progress so far.

9 Open Forum

There was discussion about the feral cats in the town and what approach could be used to control them.

10. Adjournment

***Motion:** Kathy Lock made a motion to adjourn. Becky Kraft seconded it. The motion passed unanimously, 5-0 and the meeting was adjourned at 8:01 p.m.*

11. Upcoming Events

Next Town Council meeting – Dec 11th 2017

Respectfully submitted,

Robert G. Wood
Secretary